



Minutes

CPA Section of Psychologists in Hospitals and Healthcare Centres

Annual Business Meeting- In-person and ZOOM

June 17, 2022

4 p.m. MDT

Present: Kelsey Collimore; Stephanie Greenham (Chair); Anna Goss; Jane Heintz-Grove; Carolyn Houlding; Sean Kidd; Kerry Mothersill; Cheryl Nekolaichuk; Ian Nicholson; Catherine Paré; Joe Pellizzari; Amanda Pontefract (recorder); Lorne Sexton; Jaleh Shahin; Michele Todd

Stephanie Greenham, Chair, welcomed all to the meeting.

1. In memory of Dr. Bob McIlwraith (Kerry Mothersill)
 - Kerry Mothersill honoured Dr. Bob McIlwraith, founding member of PHHC who has passed away
2. Approval of Agenda (Stephanie Greenham)
 - Moved by Kerry Mothersill and seconded by Catherine Paré
3. Approval of AGM Minutes, June 16, 2021 (Stephanie Greenham)
 - Moved by Kelsey Collimore and seconded by Joe Pellizzari
4. Chair's Report (Stephanie Greenham)
 - Members of the Executive were thanked for their contribution
 - 2012 first PHHC meeting took place
 - Executive met 7 times last year
 - Minutes posted on PHHC section of CPA website
 - Goals are to increase member engagement and communication

- Created google group for our section, to provide a mechanism for two-way communication
- Google group established, but some work to do to get it up and going
- Pledged to identify practice leads across country to facilitate networking opportunities
- Plan is to put together virtual town hall, based on member feedback
- Took on recruitment/retention challenges, based on feedback at last year's AGM
- Also worked on convention programming, which includes diversity of formats; workshop by Joe Pellizzari; 12-minute talks and conversation sessions
- Clinical Psychology, Clinical Neuropsychology, Health psychology and Behavioural Medicine and PHHC hosting a joint reception immediately following this meeting
- Highlights for the year include launching community of practice for psychology leaders in hospitals and health centres
- Summary of the community of practice meeting (Sean Kidd)
 - Virtual meeting in May- about 20 sites represented
 - Recruitment/retention of psychologists into roles in hospitals/health centres
 - Widespread challenges across sites
 - Great uptake and engagement for first meeting
 - Plan is to continue to meet
 - Sent out a survey requesting feedback such as:
 - Promoting maximal skill sets for psychologists
 - How well are our graduate programs preparing people for work in our settings?
 - Plan for Quarterly meetings and also at CPA 2023 in Toronto
 - Community of practice is also opportunity to promote our section

5. Secretary – Treasurer's Report (Amanda Pontefract/Kelsey Collimore)

- Revenues and expenses for the past year were reviewed
- Closing balance as of Dec. 31, 2021- \$5,829. 56
- Estimated balance after expenses- \$4,594.56
- Ideas for future expenses included:
 - Providing further financial support for students
 - Workshop for developing foundational program evaluation skills
 - Career fair/engagement
 - National survey of hospital psychology department heads (site, role, salary)
 - Invest in skills building (E.g. social media, marketing) or that helps to expand clinical recruitment and PHHC membership

6. Communications (Stephanie Greenham)

- Want to engage entire section, as well as leaders
- How do we engage and build membership
- TOR- 4th member at large position that is currently unfilled

- A new member could take a lead with communications/newsletters
7. Awards Report (Sean)
 - “Excellence in hospital and healthcare psychology” awarded to Dr. Michele Todd, C.Psych. – she will receive a plaque
 - Shakira Mohammad best student presentation award for 2022
 8. Student Representative’s Report (Stephanie Greenham)
 - Stephanie presented on behalf of Rebecca
 - Rebecca Venditelli, outgoing student representative, unable to attend
 - Social media account for student members updated and student Instagram account created; Limited, not open access
 - phhcstudentscpa- twitter
 - Symposium for graduate students- excellent presentations, represented range of age, topic area
 - Goals are to advocate, educate and to share
 9. Election of New Executive Members (Stephanie)
 - Continuing/incoming executive- Sean Kidd moves from Chair Elect to Chair; Stephanie Greenham moves to Past Chair; Kerry Mothersill, Kelsey Collimore and Joseph Pellizzari remain as Members at Large,
 - Benjamin Diplock is incoming Student member.
 10. Recognition of Outgoing Executive Members (Sean/Stephanie)
 - Stephanie Greenham was recognized for her contributions as Chair, as she moves to Past Chair role
 - Rebecca Vendittelli (student member) and Amanda Pontefract (Secretary/treasurer) were thanked for their work.
 11. Any Other Business (All)

None noted
 12. Adjournment (All)

Adjourned at 4:48 pm MDT